

TRAINING PROGRAMMES

Classroom Instructor-Led

Virtual Instructor-Led

LEADERSHIP DEVELOPMENT COURSES

	Duration	Availability	Duration	Availability
The Art of Leadership	3 days	✓	6 hrs	✓
The Strategic Leader	2 days	✓	6 hrs	On in-plant request
Leadership and People Management	2 days	✓	6 hrs	✓
Leading During Tough Times	2 days	✓		✗
Turning Strategy Into Action	2 days	✓	6 hrs	On in-plant request
Developing Leadership Competencies	2 days	✓	6 hrs	On in-plant request
Becoming A Leader of Immense Purpose & Influence	2 days	✓	6 hrs	✓
Between Development and Impact: What Make Business Strategies Work	2 days	✓		✗
Building and Developing Productive People	2 days	✓	6 hrs	On in-plant request

MANAGEMENT DEVELOPMENT COURSES

	Duration	Availability	Duration	Availability
Managing Employee Performance	1 day	✓	6 hrs	✓
The All-Round Manager	2 days	✓	6 hrs	✓
People Management for Techies	1 day	✓	6 hrs	✓
Motivation	1 day	✓	6 hrs	✓
21st Century Business Skills for Young Managers	2 days	✓	6 hrs	On in-plant request
Essential Success Tools for New Managers	2 days	✓	6 hrs	✓
Building Trust and Inspiring Followers	2 days	✓	6 hrs	✓
Leading Your Team Through Challenging Times	2 days	✓	6 hrs	On in-plant request

TEAMWORK

Inspiring and Enabling Teamwork	1 day	✓	4 hrs	✓
The Efficient Workplace Team Player	1 day	✓	4 hrs	✓
Team Building Workshop	1 day	✓		✗

PERSONAL SKILLS DEVELOPMENT

	Duration	Availability	Duration	Availability
The Art of Getting Things Done	1 day	✓	6 hrs	✓
Influence & Assertiveness: Getting more out of people	2 days	✓	6 hrs	✓
Critical Thinking and Problem Solving Skills	1 day	✓	6 hrs	✓
Personal Effectiveness	1 day	✓	6 hrs	✓
Developing Emotional Intelligence	2 days	✓	6 hrs	On in-plant request

COMMUNICATION SKILLS

Communicating For Positive Influence	2 days	✓	6 hrs	✓
High Impact Business Writing Skills	2 days	✓		✗

High Impact Presentation Skills	2 days	✓		✗
Advanced Public Speaking and Presentation Skills	2 days	✓		✗
FUNCTION-BASED SKILLS DEVELOPMENT	Duration	Availability	Duration	Availability
SALES & MARKETING				
Re-energizing Your Sales Force	1 day	✓	4 hrs	✓
Differentiating Your Business From The Crowd: Business Development Skills That Win ALWAYS	2 days	✓	6 hrs	✓
Selling Against The Odds	1 day	✓	4 hrs	✓
Sales & Marketing Skills Training	2 days	✓	6 hrs	✓
DIGITAL MARKETING				
High Impact Digital Marketing Skills	2 days	✓		✗
How To Make Your Online Presence Yield Results	2 days	✓		✗
Digital Management for Educational Institutions	2 days	✓		✗
Digital Marketing for Logistics Providers	2 days	✓		✗
Digital Marketing for Hospitality Industry	2 days	✓		✗
FINANCE & RISK MANAGEMENT				
Skills for Excellent Financial Modeling & Analysis	3 days	✓		✗
Understanding Finance for Non-Finance Managers	2 days	✓		✗
Fundamentals of Risk Management	3 days	✓		✗
CUSTOMER SERVICE				
Customer Care Essentials	2 days	✓	6 hrs	✓
Gaining Strategic Advantage Through Excellent Service Delivery	1 day	✓	4 hrs	✓
Managing Customer Service Function	1 day	✓	4 hrs	✓